



BOTSWANA
EXAMINATIONS
COUNCIL

2023
**BOTSWANA GENERAL CERTIFICATE OF
SECONDARY EDUCATION**

TIMETABLE

OCTOBER/NOVEMBER 2023

VERSION DATED 13 MARCH 2023



General Instructions and Guidelines

1 About this timetable

This timetable contains

- some instructions and guidelines about the examinations
- schedules of coursework and moderation timelines
- a full list, in date order and sessions, of all the examinations
- the key to the timetable.

The timetable must be followed throughout. If there is any discrepancy between this timetable and any other documents such as Statements of Entry or labels on Question Paper packets, the Head of Centre should contact the Director Examination Administration and Certification at BEC.

2 About the Sessions

Examinations scheduled for the morning session should start at **8.00 am**; examinations in the afternoon should start at **2.00 pm**. See also section 11 - Key Times and Full Centre Supervision for Cambridge Syllabuses.

3 Where there is more than one paper in a single session

In cases where there are two papers timetabled in the same examination session, candidates should be allowed a short supervised break between the papers. The supervised break should be no longer than 30 minutes.

The second question paper must not be given out until the full time allocated to the first paper has been allowed and the scripts, answer sheets and question papers for the first paper have been collected.

4 Time Allowance for Question Papers

Any time required for candidates to read through question papers, to study maps, etc., is already included in the duration of the examination as shown on the timetable and on the front cover of the question paper. No additional time should be allowed.

5 Syllabus 0596 Art & Design

The question papers for 0596/01 Observational Study, 0596/02 Interpretative Study and 0596/03 Design Study are delivered during early material question paper despatch. These question papers should be given to candidates immediately on receipt from BEC.

The examination is of 10 hours duration and should take place over two consecutive days. **All Centres must timetable the examination from 21 September to 22 September 2023.** Since the dates of this examination is not reflected in the timetable and Statement of Entry, the Head of Centre must arrange for all candidates to be informed of the dates.

6 1254/02 Hospitality and Tourism Studies

The Planning Sessions for this Practical Examination will take place on **15 August 2023** starting at **8.00 am**. The practical Examination will take place from **11 September to 20 September 2023**.

The dates of the Planning Session and the Practical Examination do not appear on the candidates' Statement of Entry. The Head of Centre must arrange for all candidates to be informed of the dates of the planning session and the practical examination.

7 0611/02 Food & Nutrition Practical Examination

The Planning Sessions for this Practical Examination will take place on **16 August 2023** starting at **8.00 am**. The practical Examination will take place from **14 September to 28 September 2023**.

The dates of the Planning Session and the Practical Examination do not appear on the candidates' Statement of Entry. The Head of Centre must arrange for all candidates to be informed of the dates of the planning session and the practical examination.

8. Practical Examinations in Chemistry, Physics, Biology and Computer Studies

For the Practical Examinations in Chemistry, Physics, Biology and Computer Studies, it may be necessary to arrange a number of consecutive sessions of the examination. In such cases, arrangements must be made to ensure that there is no contact between candidates who have taken the test in one session and those who are scheduled to take the test in a later session.

9. 0617/02 Music Performing

The Performing Examination of Music 0617/02 will take place during the period **11 to 27 September 2023**. The date of the Performing Examination will not appear on the candidates' Statement of Entry. The Head of Centre must arrange for all candidates to be informed of the date.

10. 0618/03 French Speaking Test

The Speaking Tests will take place between **15 September and 18 October 2023**. The date of the Speaking Test will not appear on the candidates' Statement of Entry. The Head of Centre must arrange for all candidates to be informed of the date. Marks should be submitted to BEC through a copy of a completed Speaking Examination Working Mark Sheet.

Speaking Test samples should be uploaded into the system, before 21 October 2023. Marks should reach BEC not later than 21 October 2023

11 Submission of Coursework and Coursework Marks

Centres which have registered candidates for coursework syllabuses should submit all coursework projects, portfolios and coursework marks on the stipulated dates as indicated on page 11 of the 2023 BGCSE Practical Examination/Coursework Moderation Schedule of this Timetable. All coursework marks except for 0599/03-Agriculture paper 3 should be captured on Malepa application by Centres. For 0599/03-Agriculture Paper 3, the marks should be sent for capture at BEC. **Centres who have not captured coursework marks by 04 October 2023 will not be moderated.**

12 Key Times and Full Centre Supervision, Cambridge Syllabuses

Centres which take Cambridge International GCE Ordinary Level syllabuses and BGCSE French should observe that Cambridge International requires that at the Key Times stipulated below, all candidates must be under Full Centre Supervision for security purposes. Syllabuses which are affected include; 4037-Additional Mathematics, 4040- Statistics and 0618 -BGCSE French.

The **Key Times** are 11.00 am local time for the morning sessions and 3.00 pm local time for the afternoon sessions. In the October/November 2023 series all of the examination papers concerned are written in the morning session.

The morning session for examinations will start at 8.00am local time. Candidates who will be writing Cambridge International examinations will therefore finish before the **Key Time** of 11.00 am. Since the **Key Time** is after the end of the examinations, all candidates **must remain under Full Centre Supervision until 11.00 am**.

Candidates can either be under **Full Centre Supervision** in the examination rooms with their invigilators or when they leave the examination rooms, they must be under **Full Centre Supervision** with their invigilators continuously until the **Key Time**.

Key Times and Full Centre Supervision, Cambridge International Syllabuses (continued)

During the period between the end of the examination and 11.00 am, candidates can have access to their books and notes, and they can talk to each other provided that they do not cause any disturbance to other candidates who are still doing an examination. However, candidates must not have access to telephones, cell phones, the internet, or any means of external communication, and candidates must not be allowed to communicate by any means whatsoever with anyone who is not under **Full Centre Supervision**. As soon as the **Key Time** has passed, the candidates may be released.

02 October – 06 October 2023

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Monday 02 Oct	Component	Duration

Component	Duration

Tuesday 03 Oct	Component	Duration

Component	Duration

Wednesday 04 Oct	Component	Duration
	0561/02 English Language Comprehension	2 h

Component	Duration
0588/01 Religious Education Paper 1	1 h 30 m

Thursday 05 Oct	Component	Duration
	0568/03 Science Single Award Theory	1 h 15 m
	0569/03 Science Double Award Theory	2 h

Component	Duration
0598/01 Commerce Multiple Choice	1 h

Friday 06 Oct	Component	Duration
	4037/12 Additional Mathematics Paper 12	2 h

Component	Duration
0585/03 Social Studies Paper 3	1 h

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

09 October – 13 October 2023

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Component	Duration
Monday 09 Oct 4037/22 Additional Mathematics Paper 22	2 h

Component	Duration
0568/01 Science Single Award Multiple Choice	50 m
0569/01 Science Double Award Multiple Choice	1 h 30 m

Component	Duration
Tuesday 10 Oct 4040/12 Statistics Paper 12	2 h 15 m

Component	Duration
0562/02 Setswana Paper 2 Comprehension, Summary and Translation	1 h 50 m

Component	Duration
Wednesday 11 Oct 0563/03 Mathematics Paper 3	2 h 30 m

Component	Duration
0598/03 Commerce Case Study	1 h 45 m

Component	Duration
Thursday 12 Oct 0562/03 Setswana Literature	2 h 30 m

Component	Duration
0585/01 Social Studies Paper 1	1 h 30 m

Component	Duration
Friday 13 Oct 0563/02 Mathematics Paper 2	2 h

Component	Duration
0615/02 Business Studies Paper 2	2 h

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

16 October – 20 October 2023

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Component	Duration
4040/22 Statistics Paper 22	2 h 15 m

Component	Duration
0561/01 English Language Continuous Writing	1 h 45 m

Component	Duration
0572/04 Biology Practical Test	1 h 15 m
0572/05 Biology Alternative to Practical	1 h
0573/02 Human & Social Biology Theory	2 h

Component	Duration
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Component	Duration
0615/01 Business Studies Paper 1	2 h

Component	Duration
0563/01 Mathematics Paper 1	1 h 30 m

Component	Duration
0568/04 Science Single Award Alternative to practical	1 h
0569/04 Science Double Award Alternative to Practical	1 h 30 m

Component	Duration
0562/01 Setswana Continuous Writing	1 h 40 m

Component	Duration
0571/04 Physics Practical Test	2 h
0571/05 Physics Alternative to Practical	1 h

Component	Duration
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Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

23 October – 27 October 2023

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Monday
23 Oct

Component **Duration**

0616/01 Physical Education Paper 1 **2 h**

Component **Duration**

0584/03 Geography Paper 3 **1 h**

Tuesday
24 Oct

Component **Duration**

0595/01 Design & Technology Written Paper **2 h 30 m**

0611/01 Food & Nutrition Theory **2 h**

0612/01 Fashion & Fabrics Written **2 h**

0613/01 Home Management Written **2 h**

Component **Duration**

0571/03 Physics Theory **1 h 15 m**

Wednesday
25 Oct

Component **Duration**

0618/02 French Reading **1 h**

Component **Duration**

0584/01 Geography Paper 1 **1 h 30 m**

Thursday
26 Oct

Component **Duration**

0570/04 Chemistry Practical Test **1 h**

0570/05 Chemistry Alternative to Practical **1 h**

Component **Duration**

Friday
27 Oct

Component **Duration**

0618/04 French Writing **1 h**

Component **Duration**

0586/01 Development Studies Paper 1 **1 h 30 m**

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

30 October - 03 November 2023

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Monday
30 Oct

Component **Duration**

0614/02 **Accounting Paper 2** **2 h**

Component **Duration**

0572/01 **Biology Multiple Choice** **50 m**

0573/01 **Human & Social Biology Multiple Choice** **1 h**

Tuesday
31 Oct

Component **Duration**

0598/02 **Commerce Written** **2 h 30 m**

Component **Duration**

0570/01 **Chemistry Multiple Choice** **1 h**

Wednesday
01 Nov

Component **Duration**

0585/02 **Social Studies Paper 2** **2 h 30 m**

Component **Duration**

0572/03 **Biology Theory** **1 h 15 m**

Thursday
02 Nov

Component **Duration**

0614/01 **Accounting Paper 1** **2 h**

Component **Duration**

0586/02 **Development Studies Paper 2** **1 h 30 m**

Friday
03 Nov

Component **Duration**

0588/02 **Religious Education Paper 2** **2 h 30 m**

Component **Duration**

0599/01 **Agriculture Multiple Choice** **45 m**

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

06 November – 10 November 2023

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Component	Duration
Monday 06 Nov 0583/01 History Paper 1	2 h

Component	Duration
0570/03 Chemistry Theory	1 h 15 m

Component	Duration
Tuesday 07 Nov 0597/02 Computer Studies Written	2 h 30 m

Component	Duration
0617/01 Music Listening	1 h

Component	Duration
Wednesday 08 Nov 0587/01 Literature in English Paper 1	2 h 30 m

Component	Duration
0571/01 Physics Multiple choice	1 h

Component	Duration
Thursday 09 Nov 0599/02 Agriculture Theory	2 h 15 m

Component	Duration
0583/02 History Paper 2	1 h 45 m

Component	Duration
Friday 10 Nov 0584/02 Geography Paper 2	2 h 10 m

Component	Duration
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Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

13 November –17 November 2023

Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

Component	Duration
0597/01 Computer Studies Practical Paper	1 h 30 m

Component	Duration
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Component	Duration
1255/02 Animal Production Practical	1 h 15 m
1256/02 Field Crop Production Practical	1 h 15 m
1257/02 Horticulture Practical	1 h 15 m

Component	Duration
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Component	Duration
1254/01 Hospitality & Tourism Studies	2 h
1255/01 Animal Production	2 h
1256/01 Field Crop Production	2 h
1257/01 Horticulture	2 h

Component	Duration
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Component	Duration
0618/01 French Listening Multiple Choice	50 m

Component	Duration
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Component	Duration
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Component	Duration
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Morning Session starting at 8.00 a.m.

Afternoon Session starting at 2.00 p.m.

2023 BGCSE Coursework Moderation Schedule

Activity	Description	Syllabus	Collection of Projects/Marks Date	Deliverables
Deadline for submission of Coursework projects and marks.	<p>1. The date the marks for centrally moderated components should be captured in Malepa and deliverables collected by Botswana Examinations Council</p> <p>2. The date the marks for Centre-moderation components should be captured into Malepa application and deliverables to be submitted to the Chief Invigilators at your Centres .</p>	<p>1. 0612/02 0597/03 0599/03 0616/02 0617/03 0586/03</p> <p>2. 0613/02</p> <p>3. 0595/02</p> <p>4. 0596/05</p> <p>5. 1254/03 1255/03 1256/03 1257/03</p>	<p>04 October 2023</p> <p>Submission of Marks Dates</p> <p>04 - 06 October 2023</p> <p>11 – 13 October 2023</p> <p>04 – 06 October 2023</p> <p>08 -10 November 2023</p>	<ul style="list-style-type: none"> ◆ Attendance registers ◆ Projects ◆ Individual Candidate-Mark sheets ◆ Record cards (where Applicable) ◆ Summary Mark sheets. ◆ Marks to be captured into Malepa Application except for Agriculture which is captured at BEC.
Submission of Non-Coursework French Speaking Test	The date marks for the internally assessed component should reach Botswana Examinations Council	6. 0618/03	<p>21 October 2023</p> <p>NB: Test to run between 15 September and 18 October 2023</p>	<ul style="list-style-type: none"> ◆ Speaking Test Samples ◆ A copy of completed Speaking Examination Working Mark Sheet

Syllabus	Moderator Standardisation Dates		Moderation Date		Post Moderation Evaluation
	Team Leaders	Moderation Team	Start Date	End Date	
0613/02 Home Management	09 - 10 October	11 –13 October	16 October	25 October	26 - 27 October
0596/05 Art & Design	09 - 10 October	09 - 10 October	11 October	23 October	24 - 25 October
0612/02 Fashion & Fabrics	16 - 17 October	18 - 20 October	21 October	29 October	30 October
0616/02 Physical Education	16 - 17 October	18 - 20 October	21 October	29 October	30 October
0597/03 Computer Studies	16 - 17 October	18 - 20 October	21 October	29 October	30 October
0586/03 Development Studies	16 - 17 October	18 – 20 October	21 October	31 October	01 November
0599/03 Agriculture	16 - 17 October	18 – 20 October	21 October	31 October	01 November
0617/03 Music	16 - 17 October	16 - 17 October	18 October	22 October	23 October
0595/02 Design & Technology	16 - 17 October	18 - 19 October	20 October	27 October	30 – 31 October
1254/03 Hospitality & Tourism Studies	13 - 14 November	13 - 14 November	15 November	19 November	20 - 21 November
1255/03 Animal Production	13 - 15 November	13 - 15 November	16 November	20 November	21 November
1256/03 Field Crop Production	13 - 15 November	13 - 15 November	16 November	20 November	21 November
1257/03 Horticulture	13 - 15 November	13 - 15 November	16 November	20 November	21 November

2023 BGCSE Practical Examinations Schedule

Syllabus	Standardisation Date		Examination Date		Post Examination Evaluation
	Team Leaders	Examining Team	Start Date	End Date	
0617/02 Music	09 September	09 September	11 September	27 September	28 - 29 September
1254/02 Hospitality & Tourism Studies	09 September	09 September	11 September	20 September	22 - 24 September
0611/02 Food & Nutrition	11 - 12 September	13 September	14 September	28 September	12 - 13 October

1. Planning Session - 1254/02 Hospitality and Tourism Studies - **Tuesday 15 August 2023**
2. Planning Session - 0611/02 Food and Nutrition -Tuesday, **Wednesday 16 August 2023**
3. Practical Examination – **0596/1,2,3 Art and Design - Thursday 21 to Friday 22 September 2023**
4. Project Selection for Agriculture 3, Physical Education 2, Development Studies 3, Computer Studies 3 by Principal Moderators: **Monday, 09 October 2023.**

Key to the Timetable

Syllabus	Code	Date	Session	Duration
English Language	0561/01	16 Oct	pm	1 h 45 m
	0561/02	04 Oct	am	2 h
Setswana	0562/01	19 Oct	pm	1 h 40 m
	0562/02	10 Oct	pm	1 h 50 m
	0562/03	12 Oct	am	2 h 30 m
Mathematics	0563/01	18 Oct	pm	1 h 30 m
	0563/02	13 Oct	am	2 h
	0563/03	11 Oct	am	2 h 30 m
Science: Single Award	0568/01	09 Oct	pm	50 m
	0568/03	05 Oct	am	1 h 15 m
	0568/04	19 Oct	am	1 h
Science: Double Award	0569/01	09 Oct	pm	1 h 30 m
	0569/03	05 Oct	am	2 h
	0569/04	19 Oct	am	1 h 30 m
Chemistry	0570/01	31 Oct	pm	1 h
	0570/03	06 Nov	pm	1 h 15 m
	0570/04	26 Oct	am	1 h
	0570/05	26 Oct	am	1 h
Physics	0571/01	08 Nov	pm	1 h
	0571/03	24 Oct	pm	1 h 15 m
	0571/04	20 Oct	am	2 h
	0571/05	20 Oct	am	1 h
Biology	0572/01	30 Oct	pm	50 m
	0572/03	01 Nov	pm	1 h 15 m
	0572/04	17 Oct	am	1 h 15 m
	0572/05	17 Oct	am	1 h
Human & Social Biology	0573/01	30 Oct	pm	1 h
	0573/02	17 Oct	am	2 h
History	0583/01	06 Nov	am	2 h
	0583/02	09 Nov	pm	1 h 45 m
Geography	0584/01	25 Oct	pm	1 h 30 m
	0584/02	10 Nov	am	2 h 10 m
	0584/03	23 Oct	pm	1 h
Social Studies	0585/01	12 Oct	pm	1 h 30 m
	0585/02	01 Nov	am	2 h 30 m
	0585/03	06 Oct	pm	1 h
Development Studies	0586/01	27 Oct	pm	1 h 30 m
	0586/02	02 Nov	pm	1 h 30 m
Literature in English	0587/01	08 Nov	am	2 h 30 m

Syllabus	Code	Date	Session	Duration
Religious Education	0588/01	04 Oct	pm	1 h 30 m
	0588/02	03 Nov	am	2 h 30 m
Design & Technology	0595/01	24 Oct	am	2 h 30 m
Computer Studies	0597/01	13 Nov	am	1 h 30 m
	0597/02	07 Nov	am	2 h 30 m
Commerce	0598/01	05 Oct	pm	1 h
	0598/02	31 Oct	am	2 h 30 m
	0598/03	11 Oct	pm	1 h 45 m
Agriculture	0599/01	03 Nov	pm	45 m
	0599/02	09 Nov	am	2 h 15 m
Food & Nutrition	0611/01	24 Oct	am	2 h
Fashion & Fabrics	0612/01	24 Oct	am	2 h
Home Management	0613/01	24 Oct	am	2 h
Accounting	0614/01	02 Nov	am	2 h
	0614/02	30 Oct	am	2 h
Business Studies	0615/01	18 Oct	am	2 h
	0615/02	13 Oct	pm	2 h
Physical Education	0616/01	23 Oct	am	2 h
Music	0617/01	07 Nov	pm	1 h
French	0618/01	16 Nov	am	50 m
	0618/02	25 Oct	am	1 h
	0618/04	27 Oct	am	1 h
Additional Mathematics	4037/12	06 Oct	am	2 h
	4037/22	09 Oct	am	2 h
Statistics	4040/12	10 Oct	am	2 h 15 m
	4040/22	16 Oct	am	2 h 15 m
Hospitality & Tourism Studies	1254/01	15 Nov	am	2 h
Animal Production	1255/01	15 Nov	am	2 h
	1255/02	14 Nov	am	1 h 15 m
Field Crop Production	1256/01	15 Nov	am	2 h
	1256/02	14 Nov	am	1 h 15 m
Horticulture	1257/01	15 Nov	am	2 h
	1257/02	14 Nov	am	1 h 15 m